



The Wedding Planner

BOHO EDITION



Welcome Guide

Your quick-start companion · 5 minute read

Made with love by DS Tiger Guide

Welcome!

Thank you for choosing the Boho Wedding Planner. This guide will get you set up in 10 minutes and answer the questions most couples ask in their first week.

Save this PDF next to your planner file so you can refer back to it anytime.

Your first 10 minutes

Three steps. Do these now.

Step 1: Open the planner correctly

Find the file wedding-planner-complete.html in your Etsy download.

DO:

- Save it to a folder on your computer (like a 'Wedding Planner' folder on your Desktop).
- Then double-click to open it in your browser.

DON'T:

- Open it directly from Google Drive's preview, Dropbox preview, or an email attachment.
- Those previews don't let the planner save your data properly.

Built-in safety net: If you accidentally open it from a risky location, the planner detects this and shows you a warning banner at the top with rescue instructions. You don't need to memorize anything.

Step 2: Bookmark it in your browser

Once the planner is open, press:

- Mac: Cmd + D
- Windows: Ctrl + D

Save the bookmark. From now on, always open the planner from this bookmark so your data stays consistent.

Step 3: Enter your basics in Setup

Click 'Setup' in the left sidebar. Enter:

- Your name + your partner's name
- Wedding date and time
- Venue / location

That's it. The planner saves automatically — no save button needed.

Three things to do today

These three actions save the most planning chaos later.

✓ Load a budget template

Budget → click your budget range (\$10K, \$25K, \$50K, or \$100K)

You'll get pre-filled categories with industry-average allocations. Customize from there. The defaults are surprisingly accurate.


✓ Load the standard timeline

Timeline → 'Load standard timeline'

35 wedding planning tasks get added, backward-dated from your wedding day. Things like 'send save-the-dates 6 months out' and 'final dress fitting 2 weeks before.' Most couples discover tasks here they hadn't thought of.

✓ Download your first backup

Dashboard →  **Download backup**

This downloads a small file you keep on your computer. Do this weekly. If anything happens to your browser or computer, you can restore everything with one click using ' Restore from backup'.

How the planner works

Your data lives on YOUR device

Nothing about your wedding planning is uploaded anywhere. Your data is private.

The tradeoff:

You're responsible for backups. Download a backup weekly (it takes 5 seconds). Keep backups somewhere safe — emailing them to yourself works great.

Works the same on phone, tablet, and laptop

You can use the file on multiple devices. But each device has its own data — they don't sync automatically.

Solution:

Designate one device as your 'main' planner (usually a laptop). When you use it on your phone, treat it as view-only OR sync by exporting a backup on your phone and importing on your laptop.

The 'AI Seating Suggester' is smart rules, not real AI

Honest disclosure: when you click '💎 Suggest seating,' it's not asking an actual AI service. It's a rule-based algorithm that groups guests by family/friends/wedding party tags. Results are great — no internet needed, no data sent anywhere.

Sharing with your wedding party

The planner has a full '💡 Sharing & Help' section built in (look at the sidebar) explaining three real ways to share planning duties:

Solo planner mode

You own the file. Share backups with your wedding party for visibility. Maid of honor sees progress but can't edit-sync back.

Couple mode

Host the planner at a free URL. You and your partner both bookmark it. Each device has separate data, so designate a 'data keeper.'

Delegate mode

Keep the file private. Share printable views (1-page summary, seating chart) with your wedding party. They get info without needing the file.

Click '💡 Sharing & Help' in the planner's sidebar to read the full guide with honest tradeoffs for each approach.



Sending RSVP links to guests

The planner generates a personal RSVP link for each guest. They open the link, fill out a form, and send you back a tiny response code.


Important:

For RSVP links to work, the planner needs to be hosted at a real URL. You have three options:

Option A: Do it yourself (FREE, 30 seconds)

1. Go to <https://app.netlify.com/drop>
2. Drag your wedding-planner-complete.html file onto the page
3. Netlify gives you a URL like gentle-cake-12345.netlify.app
4. Bookmark that URL — it's your planner's home on the internet
5. Click  next to any guest in Guest List → click ' Open in email app' → send

Option B: Use the planner's built-in email feature

Once hosted, click  next to any guest. The 'Open in email app' button opens your default email program (Gmail / Apple Mail / Outlook) with a pre-written, warm invitation already filled in. Just hit Send.

Option C: Have me set it up for you (paid service)

If the tech feels overwhelming, I offer a Hosting Setup Service as a separate Etsy listing. I'll personally host your planner with a custom subdomain and walk you through it. See my Etsy shop for details — starts at \$39.

Or skip it entirely

If you don't want the public RSVP feature, you can still track every guest's RSVP, meal, and dietary needs directly inside the Guest List. Just update each row manually as RSVPs come in via text/email/phone. Many couples do this.


Troubleshooting

'I see Notepad or a wall of code instead of the planner'

You opened the file in a code editor by accident. Right-click the file → 'Open With' → choose Chrome, Safari, Firefox, or Edge.

'I made changes but they disappeared'



The planner saves data per browser AND per file location. Make sure you're opening it from the same place every time (that's why we recommend the bookmark in Step 2 above).

If your data is gone, restore from your latest backup: Dashboard →  Restore from backup.

'My RSVP link doesn't work for guests'

The planner needs to be hosted at a real URL for guests to open the link. See 'Sending RSVP links to guests' on the previous page.

'My partner edited the planner but I don't see their changes'

Each device has its own data. Your partner needs to: Dashboard →  Download backup → email/AirDrop the file to you → you click  Restore from backup. This overwrites your data with theirs.

For real syncing, use the 'Couple mode' approach (host the planner at a shared URL).

'How do I reset everything?'


Dashboard →  Reset. Warning: this is permanent. Export a backup first if you want a fallback.

'Something else is wrong'

Send me a message via Etsy. I respond within 24 hours and want to help.

Quick reference card

Print this page and stick it on your fridge.

What you want to do	Where to click
Update wedding date / names	Setup tab
Add guests	Guest List → '+ Add guest'
Plan tables	Seating Plan → '+ Add table' → drag guests OR use dropdowns in Guest List
AI-suggest seating	Seating Plan → '🔮 Suggest seating'
See your budget	Budget tab
Get RSVP link for guest	Guest List → click  next to their name
Process RSVP responses	Guest List → '✉ Process RSVP responses'
Add a vendor	Vendors → '+ Add vendor'
Track payments	Vendors → '📅 Payment schedule'
See urgent reminders	Alerts tab (or sidebar badge)
Print 1-page overview	Dashboard → '📄 1-page summary'
Print seating chart	Seating Plan → '🖨 Print seating chart'
Sync calendar	Alerts → '📅 Export to calendar (.ics)'
Download backup (weekly!)	Dashboard → '📁 Download backup'
Restore from backup	Dashboard → '📁 Restore from backup'
Read sharing help	Sidebar → '💡 Sharing & Help'

You've got this

Wedding planning is a big project. The planner is designed to break it into manageable pieces and keep everything organized. Take it one section at a time. Download backups weekly. Remember:

You don't have to do it all today. Open the planner whenever you have 10 quiet minutes. Tackle one section. Close it. Come back tomorrow. The planner will be exactly where you left it.

A small favor

If this planner has been helpful, would you take 60 seconds to leave a review on the Etsy listing? New small shops live and die by reviews, and yours could help another couple discover this tool. Even one or two sentences makes a huge difference.

 *With love from Janita · DS Tiger Guide*

Message me anytime via Etsy. I'm a real person, and I want every couple using this planner to have a beautiful planning experience.